

MINUTES
PERMACULTURE NOOSA COMMITTEE MEETING
WEDNESDAY 11 April 2018

Location: RSL, Maple Street, Cooroy – commenced at 6.15pm
Present: President Vic Bateman; Treasurer Wendy Strathearn; Secretary Lorraine Oats;
 Vice President: (vacant)
 Committee Members: Wayne Oldham, Bill Berry, Latha Matters

MINUTES OF PREVIOUS MEETING

Moved/seconded as accepted (Vic/Wendy)

BUSINESS / UPDATE FROM PREVIOUS MINUTES

Entry process – Wendy to email entry process procedure	WENDY
Grants – The current Community Projects Grant Round 9 closes 12/4/2018. Discuss at future meetings whether we should prepare for Round 10 16/8–3/10/18	B/f May
Supper – Vic to do laminated poster explaining role. (<i>Poster sent to C’ee 12/4 for input</i>) Vic to contact Val to see if she plans to continue as supper person. Continue with current arrangement for April meeting (last time at school), then reinstate Supper Roster Book whereby members enter their name to help at a future night and/or offer to provide a plate of goodies.	VIC
Events co-ordinator – Vic to send letter to TAFE offering event management students work experience. (<i>Draft letter and notice done by Lorraine awaiting approval</i>)	VIC
Key supporting roles - Seedsavers coordinator – Wendy to request PD from Sue - Membership secretary – Lorraine getting updated PD from Janine in May (after PN returns to Memorial Hall) <i>Vic to acknowledge supporting roles at the start of each club night</i>	WENDY (SS) LORRAINE (MS) VIC
2020 Australian Permaculture Conference Bill has ascertained the type of support Northey Street City Farm is seeking in their proposal to host the 2020 Australian Permaculture Conference, e.g. publicise within our networks, assist in organising a Sunshine Coast tour. We are supportive and Bill will keep us updated.	BILL

CORRESPONDENCE since last meeting

I/O	To or From	Subject	Action taken/to be taken
I	BOGI	April newsletter	Give to Bill for inclusion in library
I	SCEC	Various campaigns and events (Emailed to Committee members 7/4)	Bill to promote anything relevant to PN members
I	Australian Business Register	Showing updated details; however also showing some information which we had not been aware of.	Copy attached

BUSINESS ARISING FROM CORRESPONDENCE

The letter from ABR was in response to our recent request to update details. Whilst details as completed on the *Change of registration details* form appear to have been updated (as least those that were listed in the letter), other details in the letter were unknown to exist (and had not been mentioned in the form), as follows:

Associates

The following are the associates of the entity:

<i>Associate name</i>	<i>Position held</i>
<i>Mr Neville Anderson</i>	<i>Office Bearer of a Club/Association</i>
<i>Mr Peter Agnew</i>	<i>Office Bearer of a Club/Association</i>
<i>Mrs Elizabeth Hanson</i>	<i>Office Bearer of a Club/Association</i>
<i>Ms Leigh Anderson</i>	<i>Office Bearer of a Club/Association</i>

We assume these people were very early committee members; however an earlier phone call by Lorraine to check that the form had been received and details updated (which prompted the letter to issue), was such a convoluted process of security checking, that Lorraine has no intention of following this up, especially given that committee members change constantly, so any information provided now would soon be out-dated.

TREASURER'S REPORT (attached)

March 2018 Income \$290.15

March 2018 Expenses \$555.08

March Meeting Cash

Memberships	50.00
Raffle	72.50
Supper	82.05
Seedsavers	30.60
Donations	
Total Banked	235.15

Cash in Bank	Cheque account no 1	\$1,121.05
	Sandhurst Select Mortgage Fund	\$10,744.61
Cash in floats (Membership, Supper, Retail, Donations, Raffle)		\$138.00
Petty Cash		50.00
	Total cash on hand 31/03/2018	\$12,053.66

Payments to be approved/ratified:

18.03.18 – Lorraine Oats (reimburse for 6 x \$25 gift vouchers @ \$20 each from Sauers)	\$120.00
19.03.18 – Cooroy Post Office (annual PO box fee)	\$127.00
24.03.18 – Cooroy State School (hall rent Jan, Feb, March)	\$190.58
29.03.18 – Konrad Sroka/Fizzy Turkey (website re-directs and minor fixes)	\$ 82.50

GENERAL BUSINESS

No	ITEM	
1a	Speakers confirmed for future meetings: April: Heinz Gugger: holistic farming / Kim Martin (15 mins) Dr Grow It All May: Jason Virtue: Land Life Education June: Gareth Duggan, Noosa Home & Energy, update on solar power July: Susie Chapman, organics including composting August: Max Lindegger, whatever he wants to speak about Suggestions of 'big name' speakers to Vic to make a list.	ALL
1b	Caterers Nobody replied to Bill's request for a caterer for April.	
1c	May venue Cooroy Memorial Hall official opening 21 April. Our May club night will probably be there. <i>Lorraine now completing application forms, and has emailed school advising April likely to be our last night at the school.</i>	LORRAINE
1d	Meeting structure for April (rough guide subject to change) <ul style="list-style-type: none"> - Announcements (+ offer stall-holders a 30-sec promotion + acknowledge support roles) - Promote raffle ticket sales and ask for donations of prizes for future raffles - Promote next meeting's auction of unwanted treasures (May, Aug, Nov, Feb) - Elisabeth Fekonia – <i>presentation on seed-saving</i> [decided after 11/4] - Reminder: Nambour Garden Expo – 12/13/14/15 July. Anyone interested in helping to set-up/pull-down/man a shared stall with Yandina Community Gardens and to be available as "Ask Me" people to wander around the Kitchen Garden site. Rosters will be worked out later. Email Lorraine if interested. - Permaculture Working Bee update (<i>first one at Denni Thompson's place?</i>) - CCG update and promote working bees - Guest Speakers - Raffle draw - Supper 	

1e	David Holgren's new book <i>RetroSuburbia: the downshifter's guide to a resilient future</i>. Discussed purchasing for our library but decided that we would all put in a request to Noosa Library to purchase the book so that (if successful) we can have a look before outlaying \$85.	ALL
1f	Raffle issues (occupying too much time) 1. Starting and keeping the bucket moving: Vic to announce prizes at commencement of meeting, plus procedure for keeping the bucket moving and ask the last person to take it to Wendy. 2. Time taken to scrunch butts up ready for draw: Lorraine suggested buying set of raffle balls – Lorraine to investigate and consult with Wendy.	VIC at club nights LORRAINE with Wendy
2	Key Register – No changes Hall cupboard keys: Vic has 2. Unsure if there are any more (once were 5) Shipping container keys (4): Vic as 2, Wendy 1, Wayne 1.	
3	2018 Christmas raffle – Discussed what prizes had been successful/unsuccessful in the past. Ticket price \$1 or \$2. Everyone to make a list of items they consider would be good prizes. Suggestions so far: soil test kit, garden cart, gift vouchers, Elisabeth Feconia workshops	ALL
4	Getting the message of PN and CCG out - Bill to send article about CCG working bees to various local papers to appear in community notices section (separate from PN articles which change each month) - Vic reported some positive responses from his presentation to Cooroy Rotary Club on 19/3. More presentations planned? - Caroline is growing interest and engagement on CCG Facebook	BILL VIC
5	Asset Register – being worked on by Wendy and Lorraine – report in May	Wendy/Lorraine
6	Websites / Facebooks / Domain names / whatever We need details recorded in the Procedures Manual. Only Bill has the clues!	BILL
7	3-monthly auction of members' unwanted treasures Vic will promote the May auction at April's club night. Reserve of \$1 for each item??	VIC
8	Cooroy Community Gardens Monthly Report - Trustee Permit expires 10 May 2018. Vic will liaise with Kylie NSC. - Sausage Sizzle 28 April outside IGA. Wendy and Vic finalising details. - WH&S sign: Adam from Noosa Graphica doing for \$90. - Emerald Glen Community Garden sign: Vic got history from Carol Christensen at Belvedere's Newsagency, and following up to see if the Community Gardens part can be highlighted. - Rundown provided on items purchased from \$1500 allowance - Logo: Dan Deighton doing concept design/s that will look good in either colour or black and white.	CCG Sub-Committee
9	Membership Fees review and incentive for volunteers for committee positions	B/F May
10	Permaculture Working Bees <i>Wendy has spoken to Denni Thompson who would welcome some help. Decide and announce at April club night.</i>	VIC
11	Audio/Visual assistance Wayne had feedback from Noosa High School that students who attended in February weren't interested in continuing.	

NEXT MEETING: WEDNESDAY 9 May 2018 – 6pm at RSL Cooroy

MEETING CLOSE: 8.45pm



Australian Government
Australian Business Register



002

PERMACULTURE NOOSA INCORPORATED
P O BOX 619
COOROY QLD 4563

Our reference: 3611775639763
Phone: 13 92 26
ABN: 63 066 337 871

6 March 2018

We have registered you on the Australian Business Register

Dear Sir/Madam

Your Australian business number (ABN) is **63 066 337 871**.

Your ABN registration is effective as of 1 November 1999.

Please check that the enclosed ABN details recorded for your business or organisation are correct and advise us if they are not.

Your obligations

You're legally required to ensure your ABN details are kept up-to-date and you must notify the Registrar of any changes to your details within 28 days.

If you have an AUSkey you can update your ABN details online. AUSkey is a secure login that identifies you when you use participating government online services for business. If you don't have an AUSkey, but would like to register for one, go to www.abr.gov.au/auskey

For more information about connecting your ABN to your myGov account and using your myGov details to access government services for business, go to www.ato.gov.au/ABNconnect

Alternatively, you can update your details by contacting us on **13 92 26** between 8.00am and 6.00pm, Monday to Friday.

The Registrar will periodically review your ABN registration. Where there is evidence that you're no longer entitled to hold an ABN your registration will be cancelled. Evidence of entitlement could include declaring business income in your income tax returns, and/or lodging activity statements within two years of your ABN registration.

If you've indicated that you require endorsement as a deductible gift recipient, income tax exempt fund or tax concession charity, an application will be sent to you shortly.

Starting or running a business

The Australian Government's dedicated business website www.business.gov.au is a one-stop shop for business information from all levels of government. The website provides a range of free tools including planning templates, checklists and how-to guides to help you work smarter, not harder. Find business information and support the easy way, visit www.business.gov.au today.

Over the next year we'll be sending you a series of New to Business emails with information to help you manage and grow your business. You'll also receive emails from our Small Business Newsroom to keep you up to date with important tax and super news.

What you need if you phone us

We need to know we're talking to the right person before we can discuss your affairs. We'll ask you for details that only you or someone you've authorised would know. An authorised person is someone who you've previously told us can act on your behalf. If you can, please have your ABN with you.



Yours faithfully

Michelle Crosby
Deputy Registrar of the Australian Business Register

* Authorised person is Lorraine Oats (secretary 2017/18)
Ph 54476550

Australian Business Register

Australian business number (ABN) : 63 066 337 871
Entity name : PERMACULTURE NOOSA INCORPORATED
ABN status : Active
ABN registration date : 1 November 1999
Postal address : P O BOX 619
COOROY QLD
4563
Business address : 26 EMERALD ST
COOROY QLD
4563
Type of entity : Other Incorporated Entity
ANZSIC code : 9559 - Other Interest Group Services N.E.C.

Associates

The following are the associates of the entity:

Associate name	Position held
Mr NEVILLE ANDERSON	Office Bearer Of A Club/Association
Mr PETER AGNEW	Office Bearer Of A Club/Association
Mrs ELIZABETH HANSON	Office Bearer Of A Club/Association
Ms LEIGH ANDERSON	Office Bearer Of A Club/Association

? !!

No intention to update Associate details, as
Office bearers constantly change. (and the process of
trying to get any change is a nightmare)

Loats
(Secretary)

10/4/2018

MARCH 2018 MONTHLY STATEMENT OF INCOME & EXPENSES

**Permaculture Noosa Inc
Monthly Treasurers Report**

31/3/2018

Revenue

Memberships	\$	105.00	
Auction	\$	-	
Raffle	\$	72.50	
Supper	\$	-	
Door Donations	\$	82.05	
Open Garden Donations	\$	-	
SHARE recipe books	\$	-	
Recipe books	\$	-	
Seed Savers	\$	30.60	
DVDs	\$	-	
Advertising	\$	-	
Grants	\$	-	
21 st Party	\$	-	
Other	\$	-	
Interest Earned (Oct,Jan,Apr,Jul).....	\$	-	
Total Revenue			\$ 290.15

Expenses

Accounting Fees	\$	-	
Assets - equipment	\$	-	
Assets - Furniture	\$	-	
Bank Fees & interest	\$	-	
Donations	\$	-	
Hall Hire	\$	190.58	
Insurance	\$	-	
Inventory	\$	-	
Seed Savers	\$	-	
Website Costs	\$	82.50	
Office Equipment & Stationery	\$	-	
Petty Cash	\$	-	
Australia Post PO Box fee & Posta	\$	127.00	
Gifts for Presenters	\$	-	
Raffle Expenses	\$	120.00	
Other	\$	-	
Subscriptions & Fees & Affiliated N Cooroy Badminton Club, PCN membership Fee	\$	35.00	
Community Gardens	\$	-	
Subtotal			\$ 555.08

Total Expenses

\$ 555.08

Cash in Bank

Closing Cash Balance as per cash	\$	1,121.05	
Sandhurst Select Mortgage Fund	\$	10,744.61	
Petty Cash	\$	50.00	
Membership Float	\$	60.00	
Retail Float	\$	30.00	
Seedsaver Float	\$	25.00	
Supper Float	\$	9.00	
Donations Float	\$	5.00	
Raffle Float	\$	9.00	\$ 12,053.66
Undeposited Funds	\$	-	\$ -
Total Cash on Hand			\$ 12,053.66