

Perma-Blitz Plan of Action

22 Jan 2016

Get 3 properties planned in advance. Ask for volunteer hosts at each meeting after the slideshow of previous P'blitz.

Coordinator to visit property at least 2 weeks prior, discuss POA (Plan of Activity), and organise supervisors for each activity.

Organise a competent photographer for the day. (Name:.....Ph no.....)

Written list of tools needed.....

Written list of materials needed ie mulch / newspapers / plants / construction materials.....

Street Signs given to the host Yes / No

Write a promotional brief for the newsletter.

Plan B for bad weather.....

Apres Blitz plan.

Food, drinks, WC's and kids to be considered.....

First aid kit (including snake bite and tick bite kit) to be held by the co-ordinator.

ON THE DAY:

Signs up 2 hours beforehand.

Co-ordinator to arrive 1 hour beforehand to check on everything.

If appropriate, a quick 10-20 minute tour of the property once people have arrived with an explanation given of the owners plan/vision for the property.

Summary given at the start of the P'blitz of each activity to be undertaken. People can then choose what they would like to be involved in. Each activity should be clearly explained beforehand, tools and materials present, and emphasis on hands on learning especially for newer people.

AFTER THE DAY:

Photos and talk of the day at next meeting given by the host and the co-ordinator. If possible, have a new enthusiastic Pet Day visitor talk about how great the experience was.

Next months host to talk of their requirements and show pics.

After the day... with host, make a written list of what went well, what could have been better. Co-ordinator to give a 5 min summary at next committee meeting.

To consider..... Friends of members who want to attend?

Checklist

Host's Name:..... Date.../.../.....

Property Address.....

Jobs to be done:

1. 1.
2. 2.
3. 3.
4. 4.
5. 5.

Tools and materials required for each job:

- 1. /
- 2. /
- 3. /
- 4. /
- 5. /

List given to host for preparation of the day:

Signs given to host:

Photographer's name:

Notes on Apres Blitz:

Practicalities: WC clearly signed / Drinking water / Parking / Issues with neighbours considered / Activities for children.

NOTES ON SUMMARY OF THE EVENT:

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