

MINUTES
PERMACULTURE NOOSA COMMITTEE MEETING
WEDNESDAY 7 March 2018

Location: RSL, Maple Street, Cooroy at 6.00pm
Present: President Vic Bateman; Treasurer Wendy Strathearn; Secretary Lorraine Oats;
 Committee Member: Bill Berry
Apologies: Wayne Oldham

MINUTES OF PREVIOUS MEETING

Moved/seconded as accepted (Vic/Wendy)

BUSINESS / UPDATE FROM PREVIOUS MINUTES

Cooroy Community Gardens:

- a) **Signs for CCG and miscellaneous issues – 1)** Council refusal of request for blue & white street directional signs: understood Council's position and decided not to pursue. Perhaps try later for one at intersection of Emerald & Wattle Sts. **2)** Vic has ordered kopper logs for CCG sign. **3)** Ruth Sparrow offered a watering system. **Vic & Wendy** to check out.
- b) **Working bees –** Wayne has checked mulcher/shredder. **Bill** to bring electric domestic mulcher to see if suitable. New hours of 8:00–10:30 being trialled from Sun 4th March.
- c) **Facebook and Email:** Vic, Wendy and Wayne have provided a 3-month plan to Caroline for Facebook and email updates.
- d) **Getting the word out:**
 - a. Cooroy Rag – **Vic and Lorraine** to arrange regular articles of interest, which could also include mention of PN upcoming club nights.
 - b. PN club nights – short slideshow update of progress each month (**Vic, Wendy, Wayne**)
 - c. Talk to local groups – Vic speaking at Cooroy Rotary on 19/3
 - d. BBQ breakfast/social event at CCG to attract/evaluate interest (Steering Committee to progress)
 - e. Sausage sizzle booked for 28 April outside Cooroy IGA.

Club Meeting – General Business Items update from previous meetings

Wendy reported new entry process working beautifully. Wendy will email procedure.	WENDY
Grants – The current Community Projects Grant Round 9 closes 12/4/2018. Discuss at future meetings whether we should prepare for Round 10 16/8–3/10/18	B/f May
\$25 gift vouchers from Sauers as base raffle prize – purchased 6 @ \$20. Dave at Sauers guaranteed no problem with expiry date shown of 30/6/2018.	

CORRESPONDENCE since last meeting

	To or From	Subject	Action taken/to be taken
I	BOGI	February & March newsletters	Give to Bill for inclusion in library
I	Dept of Human Services	Email from Voluntary Work Approvals approving PN to host job seekers undertaking volunteer work as an approved activity. ID No. 32315 (attached)	Discussed in General Business
I	Memorial Hall C'ee	Not yet able to confirm availability for 19 April but looking very likely. They are still finalising lease with NSC to operate. Gala opening proposed for 24/3 now postponed to 21/4.	
I	Aust Post	PO Box renewal invoice \$132	Given to treasurer
I	Northey Street City Farm	Seeking support for proposal to host 2020 Australian Permaculture Conference	Discussed in General Business
I	SCEC	Invitation to participate in World Environment Day 3 June (attached) Applications due 30/3.	Discussed in General Business

TREASURER'S REPORT (attached)

February 2018 Income \$318.15 February 2018 Expenses \$210.00

Cash in Bank	Cheque account no 1	\$1,385.98
	Sandhurst Select Mortgage Fund	10,744.61
Cash in floats (Membership, Supper, Retail, Donations, Raffle)		138.00
Petty Cash		50.00
Total cash on hand 28/02/2018		\$12,318.59

Payments to be approved/ratified:

04.02.18 – Uncle Bob's Estate (wine for guest speakers)	\$ 175.00
12.02.18 – Sunshine Coast Environment Council (m'ship to 31.03.19)	\$ 35.00
25.02.18 – Cooroy Badminton Club (5 x m'ship fees as per CCG MoU)	\$ 35.00

GENERAL BUSINESS

No	ITEM	
1a	Speakers confirmed for future meetings: March: Veronica Cougan – Witjuti Grub Bushfood Nursery April: Heinz Gugger: holistic farming / Kim Martin (15 mins) Dr Grow It All May: Jason Virtue: Land Life Education June: Vic to organise July: Susie Chapman	VIC
1b	Meeting structure for March (rough guide) - Announcements - Promote raffle ticket sales and ask for donations of prizes for future raffles - Positions vacate - Elisabeth Fekonia/Dee Humphreys – what to do in the garden - CCG update and promote working bees, survey form - Promote PN approved as mutual obligation work host - Nambour Garden Expo – 12/13/14/15 July. Ask for expressions of interest to set-up/pull-down/man a shared stall with Yandina Community Gardens and to be available as "Ask Me" people to wander around the Kitchen Garden site. Rosters will be worked out later. - Guest Speaker - Raffle draw - Supper	
2	Key Register – no changes Hall cupboard keys: Vic has 2. Unsure if there are any more (once were 5) Shipping container keys (4): Vic as 2, Wendy 1, Wayne 1.	
3	Vacant positions: Vice-president Raffle co-ordinator Supper person – Val or volunteer on the night. Vic to do laminated poster explaining role. Events co-ordinator: Approach TAFE event management students for work experience	VIC VIC
4	2018 Christmas raffle – Consider ideas for prizes so all ready by July – B/F to April	ALL
5	Getting the message of PN out - Bill sends information emails to various local papers. CC Vic & Lorraine in emails. - Include PN information in proposed CCG updates to appear in the Cooroy Rag	
6	Asset Register – being worked on by Wendy and Lorraine – report in April	WENDY LORRAINE
7	The permaculturesunshinecoast.com.au domain name will be up for renewal in May. We need a clear picture of the various websites/fees/when due. The information currently in the Procedures Manual was provided by Jane Gapinski in July 2014. Lorraine will email copy of Jane's information and anyone who can provide information to update, please do.	ANYONE WHO CAN HELP

8	<p>PN as a registered volunteer organisation</p> <p>PN has been approved to host job seekers who are undertaking voluntary work as an approved activity. Our Organisation ID number is 32315. Lorraine spoke with Lissa, secretary of Yandina Community Gardens regarding their experiences: <i>Simple process; complete form provided by volunteers; Centrelink does not monitor; keep sign in/sign out book with names and times; don't stress if volunteers don't turn up as agreed. It can change the culture a little as not all be will passionate gardeners but YCG have acquired good skills e.g. plumber, from the program. Volunteers sign form stating they will embrace permaculture principles. YCG choose not to actively advertise they are a host organization, preferring that volunteers come for the right reasons.</i></p> <p>Some PN members may choose to do working bees at CCG if they are aware of our host status.</p>	<p>LORRAINE to create Volunteer form</p> <p>VIC to advise members at PN club night</p>
9	<p>3-monthly auction of members' unwanted treasures</p> <p>February's auction was well-received. Scheduled for May, August, Nov, Feb</p>	BILL (for Info emails)
10	<p>Key supporting roles</p> <ul style="list-style-type: none"> - Seedsavers coordinator - Membership secretary <p>These essential 'satellite' positions need to feel valued and included. Request current Position Descriptions from incumbents so the committee can gain an appreciation of what the positions entail. Ask if they would like to give a periodic report.</p>	<p>WENDY (SS)</p> <p>LORRAINE (MS)</p>
11	<p>Cooroy Community Gardens</p> <p>Now that many of the early set-up issues have been worked through, the CCG steering committee will operate as a sub-committee and provide a monthly report for the committee's approval.</p>	<p>Vic Wendy Wayne</p>
12	<p>2020 Australian Permaculture Conference</p> <p>Northey Street City Farm is seeking support for proposal to host 2020 Australian Permaculture Conference. Bill to clarify what support they are seeking.</p>	BILL
13	<p>World Environment Day 3 June 2018 – applications due 30 March</p> <p>Invitation from SCEC to participate. We can have a stall next to Yandina CC's.</p>	?
14	<p>Qld Garden Expo, Nambour 12-15 July 2018</p> <p>Yandina CG has requested 50/50 support to set-up/pull-down/man a shared stall with YCG and to be available as "Ask Me" people to wander around the Kitchen Garden site. Need 2-3 people for the whole time. . Rosters will be worked out later.</p>	Vic to ask for interest at club night 15/3
15	<p>Caterers at club nights not able to continue due to ill-health</p> <p>Vic will provide meals in the interim (as he did successfully for the February club night)</p>	VIC

NEXT MEETING: WEDNESDAY 11 April 2018 – 6pm at RSL Cooroy

MEETING CLOSE: 8.30 pm



Officer: Jill Ikers
Direct Telephone: (07) 5329 6306
Reference: SS18/0016

28 February 2018

Victor Bateman
Noosa Permaculture Inc
PO Box 619
COOROY QLD 4563

STREET STALL PERMIT SS18/0016

A Permit under the provisions of Local Law 1 (Administration) 2015, is hereby granted to:

ORGANISATION: Noosa Permaculture Inc

To conduct a Street Stall(s) on Council's footpath as follows:

No.	Date of Stall	Location of Stall
1	28/04/2018	Cooroy - Emerald Street IGA

Subject to the following conditions:

- A clear unobstructed pedestrian corridor at least 2.4 metres is to be provided and maintained on the footway between the approved area and adjacent premises, provided however a larger distance may be required where pedestrian traffic density is assessed by council as requiring an increased footway.
- The footpath area approved shall be kept at all times in a clean, tidy and orderly condition.
- Advertising devices shall not be placed on the footway unless a separate permit has been issued.
- All fixtures, fittings and devices placed on the footway shall be of sound construction and design, aesthetically acceptable to Council and maintained in a proper state of repair.
- The sale of perishable or potentially hazardous foods at a street stall is not permitted.
- Food for sale at a street stall shall be prepared, manufactured, packed and labelled in accordance with the provisions of the Food Hygiene Regulations 1989, the Food Act and any relevant Council Policy prior to being offered for sale at the stall.
- Collecting Money for Charity. The organiser is responsible for ensuring that any money collection undertaken for charitable purposes at the event is in full compliance with the requirements of the Office of Fair Trading and all associated legislation

A person who conducts a street stall shall not:

- Manufacture, prepare or pack any food for sale at the street stall.
- Sell or offer for sale any food, goods or other articles in direct competition to any shopkeeper operating in the immediate vicinity of the stall.
- Accost passers-by to encourage the purchases of their wares or services.

Council reserves the right to cancel the Permit if in its opinion, the pedestrian traffic is of such a volume that the Street Stall is creating undue interference with the flow of pedestrian traffic.

This Permit is subject to the provisions of Council's Local Laws and is only issued in respect of the approved dates and locations.



Jill Ikers
Property Officer

From: "VOLUNTARY.WORK.APPROVALS" <VOLUNTARY.WORK.APPROVALS@humanservices.gov.au>
Subject: Permaculture Noosa Inc - Voluntary Work - Request for Organisation Approval - Centrelink - APPROVED [SEC=UNOFFICIAL]
Date: 13 February 2018 at 2:17:09 pm AEST
To: "info@permaculturenoosa.com.au" <info@permaculturenoosa.com.au>
Cc: "VOLUNTARY.WORK.APPROVALS" <VOLUNTARY.WORK.APPROVALS@humanservices.gov.au>

Good afternoon

I am writing to let you know that your organisation has been **approved** to host job seekers who are undertaking voluntary work as an approved activity. Your Organisation ID number is **32315**.

What this means

Under social security law, job seekers receiving an income support payment with mutual obligation requirements must show they are actively looking for work and are participating in a range of approved activities that will help them into employment.

Some job seekers are permitted to undertake voluntary work for an approved organisation in order to meet their mutual obligation requirements.

Job seekers who wish to complete voluntary work for your organisation and have this recognised as an approved activity will need to obtain separate approval from their Employment Services Provider or the Department of Human Services. You may be required to complete a form to verify the job seeker's voluntary work arrangements (for example, the number of hours volunteering at your organisation) as part of this process.

Notifying us of changes

Your organisation must notify us within 14 days if any of your organisation's circumstances change – for example, your insurance cover changes or expires – as this may affect your organisation's approval status.

The easiest way to notify us of a change is to send your updated details to voluntary.work.approvals@humanservices.gov.au quoting your Organisation ID.

Alternatively, you can complete a new 'Voluntary Work – Request for Organisation Approval Form' with your updated details and Organisation ID, and take it to your local Centrelink Service Centre.

You can access the 'Voluntary Work – Request for Organisation Approval Form' from the Department of Human Services website or your local Centrelink Service Centre.

More Information

If your voluntary work organisation is of the opinion that volunteers are not satisfying their required hours, please contact your local service centre for further discussion.

If you have any questions or would like more information, please contact us at voluntary.work.approvals@humanservices.gov.au

Yours sincerely

Voluntary Organisation Team
Department of Human Services

From: Sunshine Coast Environment Council [<mailto:info@scec.org.au>]
Sent: Friday, 2 March 2018 12:37 PM
To: barnaclebillandval@bigpond.com.au
Subject: World Environment Day 2018



WORLD since 1979
ENVIRONMENT
DAY * FESTIVAL

Official invitation for Community Groups to apply for WED Festival 2018

Dear **Permaculture Noosa**,

The Sunshine Coast Environment Council would like to invite your group to apply for World Environment Day (WED) Festival 2018. This year's Festival is being held on **Sunday the 3rd of June at Maroochydore Memorial Park, Cotton Tree**. We are excited to attract an even broader audience this year, and treat both first timers and WED Festival veterans to a selection of great speakers, live music, technology and innovation, live art, craft workshops, the children's forest and of course, the chance to meet you and your group!

To place your application, please do so online here. Applications are due by Friday 30th March.

We look forward to welcoming you on the day and working together to make this a fantastic day for everyone involved. This will be the third year in recent times that WED will be held at Cotton Tree Park, back where it all began in the eighties. The Festival site has limited access points, thus we ask that you please read the below information carefully to ensure a smooth set up and pack down process. You will be forwarded a Festival Map closer to the date. Please note that all groups attending **MUST** be able to secure their own marquee with either pegs or sand bags. If you have any questions regarding this year's Festival, please feel free to contact me in the office between Tuesday and Friday on (07) 5441 5747.

We look forward to welcoming you on the 3rd June, until then keep in touch with us on [Facebook](#) and via the [WED Festival website](#).

Kind Regards,

A handwritten signature in black ink that reads 'Jacki Boyce'.

Jacki Boyce | WED Festival Director
Coordinator of the Sunshine Coast Environment Council



FEBRUARY 2018 MONTHLY STATEMENT OF INCOME & EXPENSES (to come)

**Permaculture Noosa Inc
Monthly Treasurers Report**

28/2/2018

Revenue

Memberships	\$	27.50	
Auction	\$	46.00	
Raffle	\$	69.15	
Supper	\$	41.00	
Door Donations		41.00	
Open Garden Donations	\$	52.00	
SHARE recipe books	\$	-	
Recipe books	\$	-	
Seed Savers	\$	41.50	
DVDs	\$	-	
Advertising	\$	-	
Grants	\$	-	
21 st Party	\$	-	
Other	\$	-	
Interest Earned	(Oct,Jan,Apr,Jul).....	\$	-	
Total Revenue			\$ 318.15

Expenses

Accounting Fees	\$	-	
Assets - equipment	\$	-	
Assets - Furniture	\$	-	
Bank Fees & interest	\$	-	
Donations	\$	-	
Hall Hire	\$	-	
Insurance	\$	-	
Inventory	\$	-	
Seed Savers	\$	-	
Website Costs	\$	-	
Office Equipment & Stationery	\$	-	
Petty Cash	\$	-	
Postage	\$	-	
Gifts for Presenters	\$	175.00	
Printing Skills Register	\$	-	
Other	\$	-	
Subscriptions & Fees & Affiliated N SCEC Membership Fee	\$	35.00	
Community Gardens	\$	-	
	Subtotal			\$ 210.00

Total Expenses

\$ 210.00

Cash in Bank

Closing Cash Balance as per cash	\$	1,385.98	
Sandhurst Select Mortgage Fund	\$	10,744.61	
Petty Cash	\$	50.00	
Membership Float	\$	60.00	
Retail Float	\$	30.00	
Seedsaver Float	\$	25.00	
Supper Float	\$	9.00	
Donations Float	\$	5.00	
Raffle Float	\$	9.00	\$ 12,318.59
Undeposited Funds	\$	-	
Total Cash on Hand			\$ 12,318.59