

Permaculture Noosa

Management Committee meeting

Date: Wednesday 11<sup>th</sup> January 2017

Time commenced: 6:15pm

Present: Georgia, Wendy, Carolyn, Val, Dan, Sripati, Bill, Wayne, Tim, Sheryl Vic

Apologies:

Chair: Tim

#### Chairpersons address

Tim thanked the group for attending the special meeting

Tim would like to look at how we can implement some of the objectives of the Strategic Plan & engage the members in this process. Group agreed to build on the engagement undertaken already

#### Agenda for the meeting

- business arising from last meeting
- treasurers report
- venue for member and committee meetings
- committee members roles, responsibilities and capabilities
- strategic plan
- website
- 2017 events
- Open Garden day
- next members meeting

#### Business Arising – previous meeting

Lodge Dept Fair Training

- Dan unable to do this until after 26<sup>th</sup> January
- Tim to follow up with Ian and submit

Subtropical gardeners manual

- fundraising for a new manual not a priority
- preference to support existing publications by Leonie Shannahan
- suggestion we take copies of her book on consignment and come to an arrangement for the sale price
- Val to ask Leonie to make a submission in writing to the committee

Retail products

- PC Noosa has some existing retail products – books, dvd's etc. Vic to follow up with Sripati

PDC training for PC Noosa members

- create funding pool to support members to do a PDC

## Signage

- 5 new signs are now available

## Treasurer's Report

### Outgoings

- \$2860 paid to Konrad for website
- \$200 for catering at Christmas members meeting

### Balance

- \$44

Action: Wendy to transfer funds from savings to working account when required

There are no outstanding invoices to be paid  
Invoices yet to be received from the school for the hall hire

Action: Wendy to contact school for invoice

Wendy to continue doing the treasurer's report but not able to attend any committee meetings

Sheryl nominated to be assistant treasurer.  
Motion to accept moved by Bill, seconded by Vic

Wendy to train up Sheryl in the role

Sheryl and Tim to invite Joanne to learn the assistant treasurers role

## Venue for member and committee meetings

### Action:

- Tim to contact school to book hall for next members meeting
- Tim to contact library and book Library for next committee meeting

## Committee members roles, responsibilities and capabilities

- each role in the organization needs a support team
- suggest adopting Mollison's 'Troika' strategy – working in threes
- also apply the permaculture strategy of 'succession planning' for the committee
- goal for 2017 is to build a stable foundation at the management committee level. The strategy is to
  - o
  - o build a team around each role
  - o build the capacity of each team
  - o share the responsibilities within the role to enable people enjoy the roles
- The roles that need a Troika team include
  - o chairperson
  - o secretary

- treasurer
- website
- seed savers
- events team
- facebook team

Team support offers came from the committee as follows

#### Treasury team

- Sheryl & Caroline to manage funds on members nights
- Joanne to be invited to join the team
- Georgia can be back up if required

#### Chairperson

- Vic to support Tim in this role

#### Website

- Sripati & Wayne to support Bill

#### Secretary

- needs support team for Dan

#### Events team

- Need a Troika team for each event
- Val is able to provide mentoring but not take on the role herself
- The members need to decide what events they would like to get behind this year and who is able to coordinate the events

#### Facebook

- Jane Kapinski is doing a fine job with this
- Need to engage other members in posting regularly

Action: discuss with members at next monthly meeting

#### Strategic plan

- further developing the strategic plan to be put on hold until committee members roles and responsibilities and committee meeting procedures are in place

#### Website

- training session on Tuesday 31 Jan, 2:00-4:00pm at Bills place
- Wayne, Sripati, Vic, Bill to attend
- Learn how to post an event, information or photo

Action: Tim to invite Wayne Dylan

#### 2017 events

the following events we could do a stall at this year include

- Cooroy Fusion Festival – May 13
- Nambour Qld Garden Expo
- World Environment Day
- Friends of Noosa Botanic Gardens
- Noosa Show – Spetember

Action: notify the members at next meeting to see if there are people interested forming an event coordination teams for each event

### Open Garden day

- Saturday 4<sup>th</sup> march
- Morag Gambles garden & Crystal Waters monthly market
- Hire a bus for a group visit
- \$10 members, \$12 non-members

Action: Wendy to follow up on bus hire options & discuss at members meeting

### Monthly members meeting

#### General suggestions

- Guest speakers to be organised
- raise awareness of members of what Permaculture is by showing the Permaculture principles dvd at start of each meeting
- do more small group work to get more interaction and input from people

### Next members meeting

- report to members the need for support of committee roles & responsibilities
- troika model to build a succession plan and create a strong foundation
- celebrate our achievements of 2016 and acknowledge all the work that previous committee members and volunteers have contributed to make PC Noosa a strong and important movement

### General business

- networking with people and projects overseas – Tim to follow up

### Next Members Meeting

Wednesday 19<sup>th</sup> of January 2017

### Next Committee Meeting

Wednesday 25<sup>th</sup> January 2017

Meeting closed 8:00pm