


From: Wendy Strathearn wendy.strathearn@suntel.net.au 
Subject: FW: Hall Hire
Date: 18 August 2017 at 12:59 pm
To: Undisclosed recipients: ;

WS

HI Committee

Please see below!!!!🙄

From: "MACKENZIE, Veronica (vmack2)" <vmack2@eq.edu.au>
Date: Friday, 18 August 2017 at 12:53 PM
To: Wendy Strathearn <wendy.strathearn@suntel.net.au>
Subject: FW: Hall Hire

Good afternoon Wendy

I'm not sure if you're the right person I should be notifying but the hall was again not re-armed last night after your meeting. Consequently we have received notification from State Govt Security that they had to remotely re-arm it at 10:38 p.m. last night. This means that we be billed for this occurrence.

Unfortunately this is not the first time that this has occurred. It was not re-armed after your May meeting. I need to advise you that from now on we will be passing on the cost from State Govt Security when we send out your next invoice. It is part of the hire agreement that the responsibility for re-arming the hall is with the hall hirers. Breach of this seriously risks the security of the hall.

In future, if you are in doubt as to whether it has been re-armed successfully, please phone State Govt Security on **32246666** – Option 2 - they are there 24/7 and an operator will walk you through the process of re-arming it.

Kind regards,

Veronica
Veronica Mackenzie
Business Manager (Rehabilitation Officer)
Cooroy State School

Phone : 07-54722102 or Mobile 0477 027 300



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From: Wendy Strathearn [<mailto:wendy.strathearn@suntel.net.au>]
Sent: Wednesday, 14 June 2017 11:44 AM
To: MACKENZIE, Veronica (vmack2)
Subject: Re: Hall Hire

Hi Veronica

I have paid the 2 invoices mentioned on the attached copy of the bank transfer confirmation and will pay the May 2017 invoice in a few days. I need to transfer money from one account to the other and need to ensure committee is across that. We meet tomorrow night.

Thanks
Cheers
Wendy

From: "MACKENZIE, Veronica (vmack2)" <vmack2@eq.edu.au>
Date: Tuesday, 13 June 2017 at 5:20 PM
To: Wendy Strathearn <wendy.strathearn@suntel.net.au>
Cc: Giles & Caroline Whittle-Herbert <casswh@gmail.com>
Subject: RE: Hall Hire

Hi Wendy

Many thanks for your email. As you so rightly pointed out, the system creates these invoices and unfortunately it is the terminology – it is certainly not meant to offend – it isn't saying that you were "late" in your payment, just that this amount is now outstanding as of this date. Remember it was created by a Public Servant!!!

I have now attached the invoices for the months February, March, April and May for 2017 and September, October and November for 2016. Hoping this now brings clarity around what is owing.

Many thanks and I hope you're starting to feel better after your recent ill-health.

Kind regards,

Veronica

*Veronica Mackenzie
Business Services Manager
Cooroy State School*

Phone : 07-54722102

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From: Wendy Strathearn [<mailto:wendy.strathearn@suntel.net.au>]
Sent: Sunday, 11 June 2017 8:20 AM
To: MACKENZIE, Veronica (vmack2)
Subject: Re: Hall Hire

Hi Veronica

Sorry I haven't been in touch, been more than a little under the weather. My committee trooper, Caroline, offered to try to untangle the invoices for me, for which I am grateful. Some of the things I have confirmed re Hall Hire are; There was no meeting held in December, and the Hall was pre-booked in January and we hire the CWA Hall. So the amounts owing are for Sept, Oct, Nov 2016, and Feb, Mar, April 2017. By the way, the invoices I received from you on 10/5/17 are the first since August 2016. I'm sure that they weren't 'outstanding' (as in 'late payment') but I guess the system creates them as outstanding.

Going forward can you please, for my records, clarify that the rate we pay is \$20 per hour plus GST equally \$22 per hour. We currently hire for 4 hours whereas we hired for 3 hours up until a certain point last year. Based on the clarifications above, I now see our invoices to and including April 2017 as per attached spreadsheet. Can we scrap all the invoices in question and re-issue one for the lot if possible please? May 2017, can be added or issued separately, whatever suits you best.

Thank you for your patience. Hope this makes sense.
Cheers
Wendy

From: "MACKENZIE, Veronica (vmack2)" <vmack2@eq.edu.au>
Date: Wednesday, 24 May 2017 at 5:07 PM
To: Wendy Strathearn <wendy.strathearn@suntel.net.au>
Subject: Hall Hire

Hi Wendy

I've adjusted your account to reflect the total number of times that you've used the hall since September last year.

It's a bit all over the place but there were some adjustments that I had to do to reflect the

total usage. I've hand written notations on the statement to try and explain the costs. If you have any queries, please don't hesitate to contact me. You will see that I have only charged you two hours in December 2016 as I was not sure if you in fact used the hall then. If you didn't that is ok – I will only charge you for two hours next month to compensate.

Kind regards

Veronica

*Veronica Mackenzie
Business Manager (Rehabilitation Officer)
Cooroy State School*

Phone : 07-54722102 or Mobile 0477 027 300



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Bendigo e-banking

<https://www.bendigobank.com.au/banking/BBLIBanking/Payme...>

Bendigo e-banking

Receipt - Pay Anyone

Current Date/Time: 14-Jun-2017 8:14 AM

Date Scheduled: 14-Jun-2017

Acknowledgment Number: 121650762

Account Number: XXXXXX270 - Statement Account - (1601)
To Account Number: 064440 - 0090060
To Account Title: Coorey State School
To Account Reference: PERMACULTURE NOOSA
Amount: \$528.00
Payment Type: Once off
Status: Authorisation Pending
Receipt Reference: 39867829

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